

INCLUSION IN FORMS

These are some of the standards that the area of inclusion in Forms is at, at this time:

- Where relevant: **ADULT 1/ADULT 2** rather than husband/wife or male/female
- Where relevant: **PARENT1/PARENT2** rather than mother/father
- **NO TITLE** – for gender, cultural, and sexual minority inclusion
- **FAMILY NAME** rather than Last Name
- **GIVEN NAME** rather than First Name
- **GENDER:** _____ using a blank rather than predetermined choices lets the person self-identify. A form cannot include all the possible answers.

OTHER is insulting.

GENDER IS DIFFERENT FROM SEXUAL ORIENTATION.

- **SEXUAL ORIENTATION:** _____ using a blank rather than predetermined choices lets the person self-identify. A form cannot include all the possible answers.
- **MARITAL STATUS** with a **blank line** or make sure to include **COMMON LAW** in choices
- **EMERGENCY CONTACT** rather than Next of Kin
- **COUNTRY OF ORIGIN/NATIONALITY** only the state has the right to ask this question
- **CHILDREN** not permitted in employment and certain other contexts
- **CANADIAN CITIZEN OR PERMANENT RESIDENT** is the correct formulation